



Elk Grove – Galt Community Emergency Response Team

Form 1008

Message Record

Instructions: Record the message and any actions taken in clear, concise language. Please be civil and do not put anything derogatory in the official messages as they will likely become part of the permanent record for the incident and may be subject to review later.

To:

From:

Date:

Time:

Message Center Use Only

Incident:

Time:

Date:

Incoming

Outgoing

MESSAGE TEXT

ACTION TAKEN